



NEW BEDFORD PUBLIC SCHOOLS
PAUL RODRIGUES ADMINISTRATION BUILDING
455 COUNTY STREET
NEW BEDFORD, MASSACHUSETTS 02740
www.newbedfordschool.org

(508) 997-4511

"We are committed to developing a community of learners who are academically proficient, demonstrate strong character and exhibit self-confidence."

Dear Candidate,

We thank you for your interest in employment with the New Bedford Public School District. The office of Human Capital Services will contact you for orientation.

Please be advised that this offer of employment made is contingent upon successful completion of all CORI and SAFIS background checks, references, and approval by the Office of Instruction, Finance Office, Office of Human Capital Services and the Superintendent of Schools.

Salaries for Union positions are based on licensure, degree/qualifications, and the salary schedule of the bargaining unit. All salary scales are available on our website under HCS/Contracts. Please note that any Unit A new hire that is not DESE licensed in the position they are hired for will be paid at the Bachelor's, Step 2 rate of \$45,372.00 until they secure the appropriate license.

The following documents are required to be provided at the time of orientation.

- Official College Transcripts
- Verification of previous teaching and/or paraprofessional experience. Letters must be on District letterhead and contain full name, position and dates of employment.
- State or Government issued photo ID for CORI and DCF background checks
- All employees will be required to complete the fingerprint-based state and national background check.
- Identification to satisfy the I-9 requirement
(Examples include Social Security Card, Birth Certificate, or Passport)
- Voided check or savings account information for Direct Deposit – **this is required**
- Name and contact information for a Beneficiary
- Name and contact information for Emergency Contact(s)
- Copy of your birth certificate

